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| **Project 9.3b Virtual Teaming Rubric** |

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| Elements | Weight | 5 Points | 4 Points | 3 Points | 2 Points | 1-0 Points | Total |
| Technical CAD Drawings | 20% | All assigned drawings are present including the exploded isometric with parts list and balloons. View selection, title block, and dimensions follow ANSI standards. | Not all assigned drawings are present including the exploded isometric with parts list and balloons. OR View selection, title block, and dimensions do not follow ANSI standards. | Not all assigned drawings are present including the exploded isometric with parts list and balloons. AND View selection, title block, and dimensions do not follow ANSI standards. | All of the parts were created and assembled but only a few of the parts were placed into drawings and dimensioned to ANSI standards. | Some of the parts were created and placed into drawings, but view selection and dimensions did not follow ANSI standards. | \_\_\_\_\_/10 |
| **Presentation** | 20% | **Content**: Accurate and complete  **Delivery**: Effective, relaxed, good body language, voice, and eye contact  **Organization**: Logical sequence and engaging  **Preparation**: Detailed  **Visual Aids**: Excellent, easy to read, and relevant | **Content**: Accurate and adequate  **Delivery**: Adequate and mostly relaxed, good body language, voice, and eye contact  **Organization**: Mostly provides a logical sequence, but a few flaws exist  **Preparation**: Adequate  **Visual Aids**: Adequate, easy to read, and relevant | **Content**: Inaccurate and inadequate  **Delivery**: Does not stay on topic, appears tense, and body language, voice, and eye contact are inappropriate  **Organization**: Somewhat logical but confusing at some points  **Preparation**: Adequate  **Visual Aids**: Somewhat effective with errors in spelling or vocabulary | **Content**: Information does not address topic  **Delivery**: Omits key information, appears tense, and body language, voice, and eye contact are inappropriate  **Organization**: Disorganized, unclear, or confusing  **Preparation**: Shows a lack of preparation  **Visual Aids**: Lacks effectiveness with errors in spelling or vocabulary; some required elements not present | **Content**: No evidence of accurate information  **Delivery**: No effective delivery of required information  **Organization:** No evidence of organization  **Preparation**: shows no evidence of preparation  **Visual Aids**: Shows no evidence of visual aids | \_\_\_\_\_/10 |
| **Engineering Notebook** | 40% | Contains properly formatted daily entries, complete design brief, neat and well-annotated sketches, properly cited research, evidence of documented decision making, clear and concise correspondence with team members. | Contains properly formatted entries with a few days missing, complete design brief, neat and somewhat well-annotated sketches, properly cited research, evidence of documented decision making, somewhat clear and concise correspondence with team members | Contains improperly formatted entries with a few days missing, incomplete design brief, neat and somewhat well-annotated sketches, improperly cited research, evidence of undocumented decision making, somewhat clear and concise correspondence with team members | Contains improperly formatted entries with many days missing, incomplete design brief, poorly done sketches without annotation, improperly cited research, evidence of undocumented decision making, unclear and confused correspondence with team members | Contains unformatted entries with many days missing, incomplete design brief, poorly done and/or missing sketches are without annotation, no evidence of research, no evidence of decision making, unclear, confused, or missing correspondence with team members | \_\_\_\_\_/20 |
| **Self Evaluation** | 10% | Evaluations are all present and complete with thoughtful comments in proper grammatical format | Evaluations are all present and mostly complete with comments that have some grammatical errors | Some evaluations are missing and are mostly complete, while some of the comments are missing or have errors | Many evaluations are missing, and the ones present are incomplete with errors | Evaluations are missing or very incomplete with no evidence of effort | \_\_\_\_\_/5 |
| **Teammate**  **Evaluation** | 10% | Evaluations are all present and complete with thoughtful comments in proper grammatical format | Evaluations are all present and mostly complete with comments that have some grammatical errors | Some evaluations are missing and are mostly complete, while some of the comments are missing or have errors | Many evaluations are missing, and the ones present are incomplete with errors | Evaluations are missing or very incomplete with no evidence of effort | \_\_\_\_\_/5 |
|  |  |  |  |  |  | **Total** | \_\_\_\_\_/50 |